

**Proceeding of IQAC
Meetings
AY 2017-18**



SRI DASARI NARAYANA RAO
GOVERNMENT DEGREE COLLEGE FOR WOMEN
(Affiliated to Adikavi Nanayya University, Rajahmundry)



Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com website : www.sridnrgdcw.ac.in

☎ 08814-222128

MEETING-1

10-7-2017

The IQAC meet on 10-7-2017 under the chairmanship of DR.CH.NAGAMANI principal of the college at 4:30 pm. The following items of the agenda are placed on the table.

- 1.Reconstitution are IQAC.
2. Review of action plan of the previous year.
3. Action plan for the year 2017-2018.
4. Any other with the premium of the chain.

At the outside the committee extended grateful thanks to smt.K. PARAMESWARI ,the outgoing coordinator who had rendered yeoman service as coordinator and who has been transferred to GANAPAVARAM . The committee welcomed sriS.P. CHAND , lecturer in economics who has been recently transferred to the college . The committee was reconstituted as follows:

Dr .ch. NAGAMANI, principal

Chair person

Sri.s.Prafullachand ,L in Ecomonics Coordinator

SRI P. KRISHNA,L IN PHYSCIS

Teaching member

SRI CH .SUNDHAR SINGH ,L IN PHYSICS

Teaching member

DR.K.S.V.RANGA RAO ,L IN POL.SCI

Teaching member

SRI S.LAKSHMI KANTAM ,L IN COM

Teaching member

SRI.M.MADAN MOHAN ,SR ASST

Office representative

SRI G.JANARDAN GUPTA ,SEC,CPCD

External expert

SRI V.MANJUNATH

Technical assistant

MS A.HIMABINDHU

Student representative

The committee reviewed the performance of the CCU on the basis of the action plan of the previous year.

S.NO	PLAN OF ACTION	OUTCOME
1.	Health awareness program	Counselling sessions by senior doctor
2.	JCT based instruction	students and staff made maximum use of e classroom
3.	Utilization of gym indoor stadium	District level shuttle badminton tournament was organised
4.	Procuring	Purchased books worth rupees 72000 by using sc/st books bank fund sanction by state govt
5.	Improve com .skill	JKC of the clg celebrated" English speaking skill day" to ensure student participant and skills practice
6.	Cractny for entry into sevtion	E classroom was provided for three months on time coaching for group 2 exams by DRDA W.G.Dist
7.	Workshop on teaching learn practices	Organized state level workshop a "the dynamic of teaching and learning in the present conduct"
8.	Extension activation	More than 10 activities like rallies guest lecture were conducted
9.	Skill based training	WEC of the college coordinated with the women and child welfare centre and kapu corporation in conducting 3 months training to 80 kapu women in tailoring trade
10.	Organize job malas	JKC organized job mela in coordination with reddy labs, HYD
11.	Organise college level and inter college at competitions	Various competitions were conducted on nearly 10 occasions

The committee appreciated the efforts made by the staff in successfully implementing the plan of action and congratulated them for attaining expected outcomes to conductable extent.

Afterwards ,as per the direction of the chair person the coordinator presented the action plan for the academic year 2017-18

SUBJECT/ISSUE	OUTCOME OF DISCUSSION	DEPARTMENT INCHARGE
1.AQAR report for 2016-17	AQAR report should be prepared and approved by the may by august .it should be promotly despatched by 30-9-2017	AQAC coordinator
2.oreintation to 1 year student	It should be clubbed with antiragging program and all stakeholder should be involved	Anti ragging coordinator
3.Antiragging undertaking	Online undertaking on antiragging should be done by the students	Anti ragging coordinator
4.curcular aspect	To continue remedical classes academic calander should be in time with afflicated university to prepare in tutorial curcurual	Chsundharsingh

5.teaching learning	- Increased use of ICT - Internal audit need to be done - Subject wise feedback from students - Internal exams in every semester - Regular monitoring of attendance - Take up assignments seminars project work and other classroom activities, add on courses/certificate courses by all departments - Academic coordinator suggested that student should be sensitised about the importance of foundation courses as there are many backlogs in their previous exams.	S.prafulla chand Smt.S.Lakshmikantham
6.reaserch progress policy	- Staff should be encouraged to apply for major projects - Staff should be encouraged to attend conferences	Dr KSV Ranga Rao Smt.S.lakshmikantham
7.infrastructre development	- Ensure the envollment of students staff and other stack holders in keeping the campus clean and eco friendly - Seek assistance from on GL and also honourable MLA for the construction of additional toilets - To request vasavi club to arrange for cement benches in the campus - To procure syntax water tank to provide sufficient potable water to students - Installation of JIO unite to ensures net connectivity - To submit DPR to RUSA seeking financial assistance under Component 7	Sri P.Krishna
8.student support and progression	- To continue dual degree courses (TISS) for students - To conduct more add on/certificate courses by all departments - Announcement of but library users awarded sponsored by aluminium - Strength and the carrer guidance cell to facilitate the students got more job opportunities - Ensure financial support for staff and students to participate in student seminars - Ensure student active participants in on extension activities - Efforts to be made o make energy efficient campus - To invite alumini to address the students on their success stories	D.V.S.Lakshmisuneetha
9.administration ,government	- Implementation and e office with the help of available technology - Participate in training programs	M.Madanmohan
10.best practice	- Internationalization and record - Upload on the college website	R.VijayaDeepika Amitha Madam

11.upgradation of website	- To take steps for renewal of websites which expires in October - To see that the college activates photos or uploaded on the website	R.Vijaya Deepika G.Harathi
12.biometric attendance for students	- Procure biometric machine for students attendance - Approach ICONMA professional service for the purpose	SRI .P.Krishna M. Madanmohan

Inview of general transfers and disturbance of some faculties the commities constuated for effective implementation of peer team recommendations were re constituted as follows.

- 1.Research promotions-Dr.K.S.V.Rangarao
- 2.Recruiment of faculty- Ch.Sundharsingh,and Amitha Madam
3. Skill development-SmtS.Lakshmikantam
- 4.Upgradation of ICT-P.Krishna,R.vijayadeepika madam
5. Tapping alumin resources-D.V.S.lakshmi, and Sunitha madam
- 6.Biometric attendance-Sri P.Krishna ,harathi madam

The meeting ended with thanks to chair person

S. Lakshmi Kantam

Coordinator

- 1.Dr.Ch. Nagamani,chair person
- 2.Sri S. prafullachand,coordinator
- 3.Sri P. Krishna
- 4.Smt .s. lakshmikantam
- 5.Sri Ch. Sundharsingh
- 6.Dr.K.S.V. Rangarao
- 7.Sri M. Madanmohan
- 8.SriG.Janardangupta
- 9.SriV.Manjunath
- 10.Smt Saritha
- 11.Ms. A.Himabindhu



Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
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MEETING 2

4-9-2017

A meeting of the IQAC was held on 4-9-2017 at 4:30 pm .The following items of agenda were placed before the chair for discussion.

Agenda

- To confirm the minutes of previous meeting
- Planning of out reach activities
- Review of cocircular activities
- Feedback from students circulars
- Introduction of add on courses
- To plan more circular and co circular activities
- Discuss measures to be taken to make the campus ecofriendly
- Extension activity
- Establish linkage
- Mobilize support from lions club
- Organize one day training on gender issues
- Procure books under sc/st book bank
- Proposal for b.com(computer) courses
- District level student workshop
- Remission of unspent balance
- Conduct of add on/certificate course
- Sports and other activities
- To encourage staff for attending FDPs/
And to pay minimum amount from available funds for attending fdps as UGC and other funding not providing funds.
conducting FDPs by departments in support with IQAC
- Any other

On the request of the chair person the minutes of the previous meeting were read by the coordinator and were conformed

In view of governments focus on Swachh Bharat the members opined that the following out reach activities need to be planned

1. "Swachh Bharat " on every 4 Saturday

- ODF survey in the adopted villages
- Socio economic and infrastructure survey in the adopted villages

2. Proposed initiatives by the members with regard to professional /faculty development

- To organize one day training on usage of smart board and effective use of ICT
- One day workshop on the advantages of registration for membership in Wikipedia
- One day training on mobile app usage and IAMS
- To arrange faculty perform at lecture in a month

3. Dr .K.S.Rangarao lecture in political science expressed his willingness to organize certificate course in Gandhian philosophy the year too

- 4.Smt .S. lakshmikantam suggested that a course on TALLY for first year b.com students will be helpful in providing additional input
5. Sri .S. Prafulla Chand,coordinator made it a point to conduct more numbers of academic and cultural competitions to the students has a step to wards motivational learning
6. the academic coordinator suggested the activities like student seminars ,quizprogram need to be conducted in more effective way
- 7.the member ponted out that pigs are entering the compound making the surrounding unheiginic at this point Dr.V.S. lakshmi,physical director suggested that the faxing animal guard will be goiod solution the chair person expressed inability due to lack of funds.D.V.S. lakshmi came farward to contributrs rs 15000/- towards the expenditure as the estimated cost is 30000-31000 the chairperson announced a contribution of rs 15000/- from her side . the members appreciated and thanked both of them
8. as a step towards creating awareness to comitee resolved to arrange talks by Dr D.sashagirirao who is an expert in environmental law
- 9.it is planned to enter in to moc with women and child development centre Tadikalpudi who are organizing three months tailoring trade training in coordination with WEC on the campus
- 10.it is also planned that correspondence should be done with ITDC,eluru with a request to organize "Kishore vikram",a trainimng program in the college
- 11.Dr.K.s.V.Rangarao proposed to establish linkage with centre for Ghandian studies ,Yn college naresapur.
12. to utilize sc/st book bank scheme and procure text books for the students
13. the department of commerce expressed willingness to coordinate with department of humanities in conducting district level student seminator on GST
14. the commiteextanded grateful thanks to lions club palakollu for choosing the constitution for formation LEO club with 20 selected students of first year and for consider all their names in donating bicycles it is resolved to mobilized for the support from them in conducting student related activities
- 15.as the scheme period was drawing near the committee resolved to remit the unspent balance of IQAC fund to UGC at the earlist the expenditure of IQAC fund details:

Year	Honorarium	Hiring charges	ICT	contingence
2014-15	12000/-	12000/-	14000/-	10000/-
2015-16	12000/-	12000/-	14000/-	10000/-
2016-17	10000/-	12000/-	-	10000/-
	34000/-	34000/-	28000/-	30000/-

Total amount of expenditure-rs1,26,000

Expenditure toward equipment-60000

Total =1,86,000

Total sanctioned amount =3,00,00

Unspent balance =1,14,000

The committee ratified the expenditure and resolved to remit the balance amount to UGC

16.to organize commerce counrival this year to after wards the chairman collebarated on the action taken on the previous minutes of the agenda

17. to submit IQAR 16-17 by first week of October
18. to coomnads biometric authematication for principal and staff by December
- 19.Resolved to pay minimum amount to the staff attending fdps from available funds as no other funding agency is providing funds to college.

S. Lakshikantham

Coordinator

Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260**

Signature of the members

- 1.Dr.Ch. Nagamani,chair person
- 2.Sri S. prafullachand,coordinator
- 3.Sri P. Krishna
- 4.Smt .S. lakshmikantam
- 5.Sri Ch. Sundharsingh
- 6.Dr.K.S.V. Rangarao
- 7.Sri M. Madanmohan
- 8.SriG.Janardangupta
- 9.SriV.Manjunath
- 10.Smt Saritha
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MEETING-3

11-12-17

A meeting of the IQAC was held on 11-12-2017 at 4:30 pm .The following items of agenda where placed before the chair for discussion.

Agenda

- Confirm the previous meeting minutes
- Mobile banking awareness
- Certificate course on gandhian philosophy
- Tailoring trade
- Consumer day
- Field trip
- Kishore vikasam
- Job mela
- Leo club any other

The minutes of previous meeting were confirmed the following resolutions taken

- As part of mobile banking awareness drive the department of commerce came forward to visit all local banks
- Department of political science proposed to conduct certificate course on gandhian philosophy consecutively for their 5th year
- The women empowerment cell informed the committee the validation event of 3 months course in tailoring trade will be held on 13-12-2017 Dr.Nimalaramanaidu ,honourable MLA as chief guest
- The consumer club expressed confidence that the student who will be participated in district and state level competition the eve consumers day will get prizes this year to they announced that college level competition will be conducted on 18-12-2017
- Department of physics planned field trip to jagurupadu power plant
- WEC announced that a training programme by name kishore vikasa will be organized by women development and child welfare development in the college in February the maximum covers various issues like gender rights ,health and hygienic ,sexual violence against women
- JKC coordinator brought to the notice of the committee in the problem of student abstains in jkc sessions he requested the staff to motivate the student to attend the jkc classes he also announced that a job mela will be conducted in january o february 2018

- The chair person than the lions club for the support and interest the are showing extending helping hand in conducting student development activities she informed that LEO club with 20 students of our college will be formed shortly she also thanked the club for presenting bicycles to 20 girls of the college

S. Lakshmi Kantam.

Coordinator

Signature of the members

- 1.Sri S. prafullachand,
- 2.Sri P. Krishna
- 3.Smt .s. lakshmikantam
- 4.Sri Ch. Sundharsingh
- 5.Dr.K.S.V. Rangarao
- 6.Sri M. Madanmohan
- 7.SriG.Janardangupta
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- 9.Smt Saritha
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Ch. Naga

Principal

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MEETING 4

20-3-2018

IQAC meeting as held on 20-3-2018 at 4:30 pm

Agenda

- 1.to confirm minutes of previous meeting
2. to follow up university authorities for the sanction of restructured courses in b.com(computers)
- 3.to plan more certificate courses for the next academic year
4. plan of a claim

The minutes of the previous meeting were confirmed

As per request of the chair person the coordinator elaborated on the action taken on the previous resolution

Resolution 1:awareness on mobile transactions

Action taken : student visited various banks

Resolution 2: Training tailoring trade

Action taken :Trained students

Resolution 3:certificate course

Action taken : successfully conducted

Resolution 4: field trip

Action taken: conducted by department of physics and chemistry

Resolution 5: kishorevikasam

Action taken :organized 150 students participated

Resolution 6: job mela

Action taken: conducted

Resolution 7:LEO club

Action taken: LIONS club selected 20 students and LEO club was formed.

2. The academic coordinator suggested that representation should be given ANUR for sanction of restructured courses

3. Department of commerce informed that they are planning two certificate courses one in Commerce and in one in computer
4. To prepare detailed plan of action the members stressed the meet of sensitizing the students about the semester system so that backlogs can be avoided
The science department felt that equipments of labs was not sufficient to meet the demand of clusters .the chair person promised the efforts will be made to procure equipment

S. Laksh kauram
Coordinator

Ch. Naga
Principal
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For Women, PALAKOL - 534 260

Signature of the Members

- 1.Sri S. prafullachand,coordinator
- 2.Sri P. Krishna
- 3.Smt .s. lakshmikantam
- 4.Sri Ch. Sundharsingh
- 5.Dr.K.S.V. Rangarao
- 6.Sri M. Madanmohan
- 7.SriG.Janardangupta
- 8.SriV.Manjunath
- 9.Smt Saritha
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Conferences, Seminars, Workshops
On quality conducted
AY 2017-18



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CIRCULAR

DNRGDCW/SR/2017-18/06

Date:07/08/2017

This is to inform to all the faculty members that the department of Mathematical Sciences (Statistics) is organizing a "one-day Workshop on Introduction to Hadoop and its usage in Data Sciences " on 09-08-2017 at 9:00A.M. Hence, all the faculty members to be instructed to attend the program.

Venue: Seminar Hall

Ch. Naga

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PROGRAMME SCHEDULE

NAME OF THE PROGRAM: ONE -DAY WORKSHOP ON INTRODUCTION TO
“HADOOP AND ITS USAGE IN DATA SCIENCE”

Date 09-08-2017
Timings 9:00 AM to 4:00 PM
Venue Seminar Hall

Morning Sessions:

9.00-10.00	Inauguration.
10.00-11.00	Introduction to Hadoop
11.00-11.20	Tea Break
11.20-12.00	Components of Hadoop – Hadoop distributed filesystem, Map-Reduce, YARN
12.00-12.30	Hadoop for Data Science
12.30-1.30	Lunch Break

Afternoon Session:

1.30-2.30	Hadoop as a first step to words the Data Science
2.30-3.00	Why we use Hadoop for Data Science
3.00-3.30	Reading and writing exploring data frames
3.30-3.40	Impact of Hadoop using on Data Sciences
3.40-4.00	Distribution of certificates and vote of thank



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PROGRAM REPORT

Apache Hadoop is open-source software that facilitates a network of computers to solve problems that requires massive datasets and computation power. There are three main components of Hadoop are Hadoop Distributed Filesystem, Map-Reduce, YARN. Data Sciences is a vast field. It stems from multiple interdisciplinary fields like mathematics, statistics, and programming. It is about finding pattern in data. The main functionality of Hadoop is Storage of Big Data. It also allows the users to store all forms of data. Hadoop also provides modules like big and Hive for analysis of large-scale data.

A workshop on introduction to Hadoop and its usage in data sciences organized by the faculty of Department of mathematical sciences. The session is started with an introduction to Hadoop and its components of Hadoop. Hadoop for data sciences and a first step towards the data science by using Hadoop. Impact of Hadoop usage on data science.



Some of the tools and skills are delegates, will be empowered with by the end of the course:

Outcome of the workshop:

- Understand the introduction to Hadoop.
- Express the components of Hadoop.
- Establish the usage of Hadoop for data science.
- Analyse impact of Hadoop in data science.

S. Lakshmi Karthi
Coordinator



ch. Naga

Principal
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For Women, PALAKOL - 534 260

**COLLABORATIVE QUALITY
INITIATIVES 2017-2018**



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CIRCULAR

DNRGDCW/SR/2017-18/09

Date: 12/02/2018

The institution is organizing one day Seminar on “Innovative Teaching Techniques” at Seminar Hall-1 on 13/02/2018, to enhance and upgrade and upgrade the skills Teaching Techniques. All the faculty members and students are instructed to attend the program.

The program details are given below

Title	One day Seminar on Innovative Teaching Techniques.
Resource person	R.Sailaja
Date	13/02/2018
Timings	9,00 AM to 4.00 PM
Venue	Seminar Hall

Ch. Nago

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PROGRAMME SCHEDULE

Title of the Program: one Day seminar on Innovative Teaching Techniques.

Date: 13-02-2018

Time: 9.00 AM to 4.00 PM

Venue: Seminar Hall

Time	Session	Topic
9.00 to 9.30	Session -1	Inauguration & Introduction
9.30 to 10.30		Introduction to topic
10.30 to 11:00		Discussing the need for innovation teaching methods.
11:00 to 11:20		Tea Break
11.20 to 12:20	Session -2	Conducting a hands-on session on various aspects of innovation and how innovation can transform the outcomes of education
12:20 to 2:00		Lunch Break
2:00 to 2:30	Session -3	Interactive session by faming effective questioning
2:30 to 3:00		Tea Break
3:00 to 3:20	Session -4	Explained the various benchmarks of innovation and motivated the faculty members.
3:20 – 3:40		Feed Back
3:40 – 4:00	Session – 5	Distribution of Certificates and Vote of Thanks



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PROGRAMME REPORT

The focus on the need for innovative teaching techniques and its purpose was to evaluate traditional methods of teaching as well as multimedia teaching and to suggest other useful teaching methods that could be attempted in the classroom.



faculty members are attended the programme

Background and need

It was conducted by the Department of English at DNRGDCW, Palakol based on

- Enhancing the faculty members to understand innovative teaching techniques.
- The specific focus on student centric teaching and each student is unique and has different capabilities.
- An upgradation of every teacher to cater the needs and requirements of the students.

Objectives:

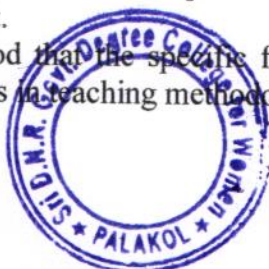
- To motivate the faculty members to focus on Research and innovation teaching techniques.
- To prepare the teachers to inspire the students to focus on innovation in the process of academic delivery.
- To encourage the teachers to understand each student and make enough changes in their teaching system.
- To ensure that every student can become the best version and achieve the heights of success.

Outcomes:

- ❖ The teachers acquired the knowledge of strategies and learnt innovative methods in teaching.
- ❖ The teachers were able to harness the potential of students so that they can learn and grow in a stress-free environment.
- ❖ The teachers understood that the specific focus was given on student centric teaching by making enough changes in teaching methodology,

S. Lakshmi karkar

Coordinator



Ch. Nagar

Principal

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Orientation programme
AY 2017-18



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PROGRAMME REPORT

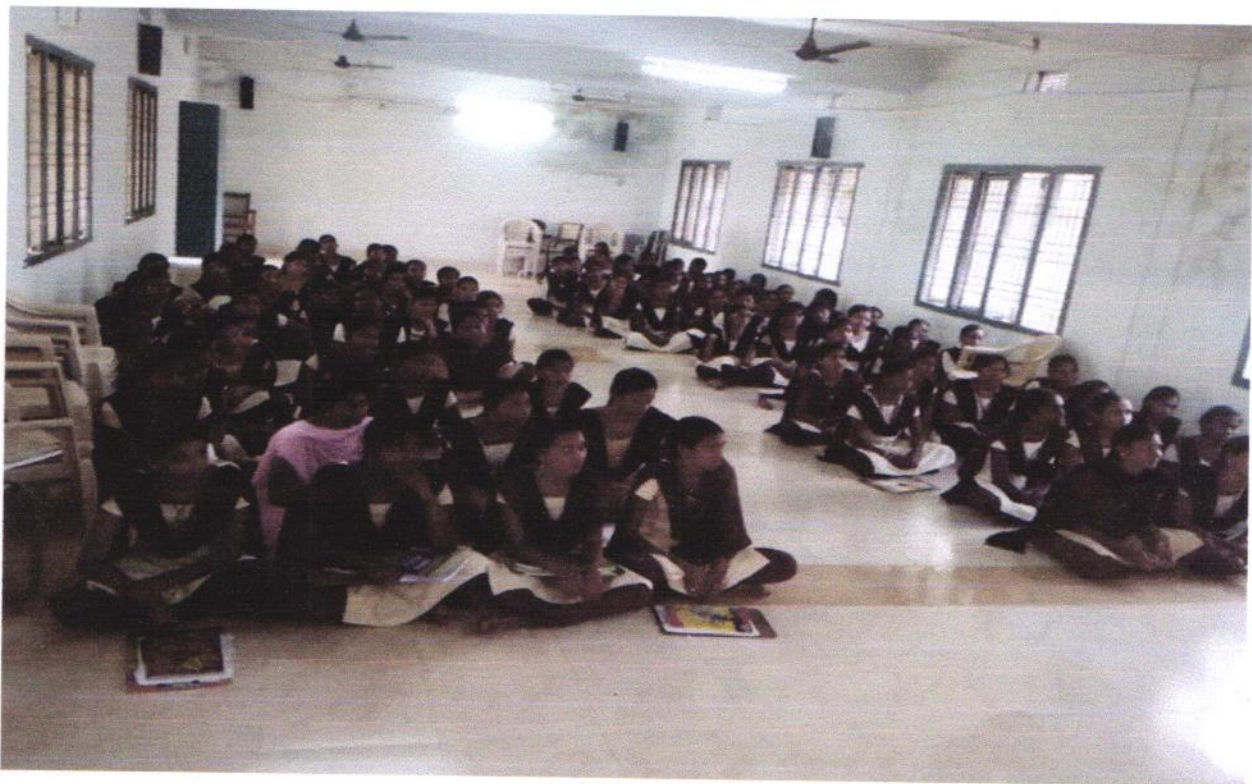
Title: A Program on Importance of Team Spirit

Date: 12-03-2018

Venue: Sri DNR Govt. Degree College for Women, Palakol

Content:

Most faculty development programmes focus on individual learners instead of teams in the organisation. Basically, a team is conceptualised as a group of people who unlike groups, share a common purpose, build on the competences of the team members and are collectively accountable for the outcome of the teamwork.



Teachers and students are attended the programme

It was conducted by the Department of English at DNRGDCW based on

- Team spirit is crucial to a work environment for stronger the team and stronger the institution.
- Having strong team spirit among colleagues will boost motivation and will enable colleagues to feel a part of team.
- Enabling team to share ideas and responsibilities, which reduce stress on everyone. Allowing them to meticulous and through when completing tasks.

Objectives:

To improve the morale of the participants through its activities. not only cultivate team work, but also have fun doing so.

- To foster a sense of innovation and creativity through team building activity.
- To increase motivational levels among team members.
- To encourage the teachers to improve their inter-team communication and solve interpersonal problems within the team.

Outcomes:

- ❖ The Teachers were able to learn the advantages of team building.
- ❖ The Teachers understood that the team work improves the quality of teaching as various experts approach the same topic from different angles.
- ❖ The Teachers acquired the knowledge that working in team spreads responsibility. Encourages creativity and builds community among the teachers.

S. Lakshmi Karthikeyan
Coordinator

Ch. Nagaraj
Principal

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