

**Proceeding of IQAC
Meetings
AY 2019-20**



SRI DASARI NARAYANA RAO

GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com website : www.sridnrgdcw.ac.in



☎ 08814-222128

MEETING-1

10-06-2019

The IQAC met on 10-6-2019 under the chairman ship of DR.CH.Nagamani at 4:30 pm .The following agenda was placed before the chair.

1. Review of the action plan of the previous year.
2. Action plan for the year 2019-2020.
3. Settlement of grants under the scheme IQAC.
4. Any other.

1.The committee reviewed the performance of IQAC on the basis of the action plan of the previous year

Plan Of Action	OutCome
1.Outreach activities	1.Conducted by NSS and LEO club
2.Improve computer skills	2.Entered into MOU with APSSDC
3.Medical camp	3.Will be conducted in the current academic year
4.Organize job melas	4.Organized
5.Lab equipment	5.Procured
6.Add on courses	6.Add on courses were conducted by various departments
7.SC/ST book banks	7. Placed order

Agenda-2

Afterwards, the coordinator summed up the suggestions and recommendations made by various members per training to the action plan for the academic year 2019-2020. It is felt that the activities must be planned across the 7 criteria .

PLAN OF THE ACTION	DISCUSSION OUTCOME	IN CHARGE
1.Orientation to 1 st year students	Should be conducted course wise	Ant ragging Coordinator
2.Curricular aspects	Continue remedial classes	Academic coordinator
3.Submission of AQAR	Should be done on line	IQAC coordinator
4.Teaching learnin	1. Increased use of ICT 2.Study hours from day1 3. Focus on foundation courses 4.Continuous evaluation through seminars Assignments,projectsS. Prafullachandworks etc	Smt.S.Lakshmikantha
5.Research and Consultancy	Encourage staff to attend conference	Dr.K.S.V.Rangarao Dr.P.Saibabu
6.Infrastructure development electric work in add/ classroom	1.Approach vasavi club to sponser	Sri.P.Krishna

7.Student support services	2.Submit DPR to RUSA under component	Dr.G.Sailaja
	•Organize meals •Organized career guidance awareness lecturers •Donations •Ensure student participation in all extension activities	Dr.K.S.V.Rangarao
8.Utilization of gym and indoor stadium		D.V.S.Lakshmi
	•Conduct competition •Organize and host inter colligate evens	D.V.S.Lakshmi
9.Procuring text book	Apply for funds	Ch.Sundarsingh
10.Add on courses	Additional inputs	All departments
11.Gender awareness Programs	Seminars	Shaikjarina begum
12.Training programs	Hands on experience	D.V.S.Lakshmi Shaikjarina begum
13.Health awareness programs	Well being of students	D.V.S.Lakshmi

Agenda-3

The coordinator briefed the proceeding of UGC interface meeting .The chair person and Smt. S. Lakshmi kantham who attended the meeting explained the procedure to be followed to settle the accounts of grants under the IQAC scheme. It is also mentioned that the documents were already submitted .As UGC made it mandatory for every college it resolved to resend the documents per training to the settlement in the prescribed format .

Agenda-4

The members felt that the overall pass percentage is not all the encouraging as it is all time low .

Smt. S. Lakshmi kantham attributed it to the negligence of students regarding preparation for foundation courses.

The CBZ faculty were not happy about the attendance of students felt that students should be persuaded by some means or the other so that they would come to college regularly.

Dr. P. Saibabu opined that they are instance of erratic evaluation especially in subjects like political science.

All the members opined that individual attention should be taken to improve individual student performance and eventually boost overall college pass percentage.

S. Lakshmi kantham

Coordinator

Signature of the Members

1. Smt. S.Lakshmikantham
2. Sri. S. Prafullachand
3. Dr.P.Saibabu
4. Sri. P.Krishna
5. Dr.G.Sailaja

Ch. Nago

Principal

PRINCIPAL

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260



6. Ch. Sundar Singh
7. M.Madhan Mohan
8. G. JanardanGuptha
9. V. Manjunath
10. Dr.K.S.V.Rangarao



SRI DASARI NARAYANA RAO

GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.

e-mail : dnrjkc@gmail.com

website : www.sridnrgdcw.ac.in

☎ 08814-222128



MEETING-2

06-09-2019

The IQAC met on 6-9-19 under the chairman ship of Dr.Ch.Nagamani , principle of the college at 4:30pm .

Agenda

1. Review of the minutes of the previous meeting.
2. Campus cleaning-measures to be taken.
3. Training in disaster management and organize add on/certificate courses by departments
4. Awareness program on cyber crime.
5. Field trip .
6. Review of curricular and co-curricular activities.

As per the request of the chair person the coordinator elaborated on the action taken on the previous resolutions.

5. Settlement of grants under IQAC scheme has been pending. The coordinated explained the issue saying that the required documents will be send for the purpose of settlement as asked by UGC (letter dated 26-8-19) in the following format.

1. Structure and constitution of IQAC.
2. AQAR reports for 3years.
3. Attended copies of UGC income and expenditure statements and utilization certificates.
4. Accession certificate for equipment.

2. The academic coordinated spoke on the measures taken to improve student performance. A considerable development in the attendance of the students is perceived due to conduct of regular study hours.

3. Care is taken to motivate students to pay attention to foundation courses.

Afterwards, the committee discussed various items on the agenda and took resolutions.

1.As over grown plant material, turf grass, shrubs and widely spread trees, accumulated trash turning the campus into a dumping yard, the members felt that the night watchman should be assigned with the duty of campus a cleaning apart from NSS volunteers. It is resolved to instruct him to take up the job on Sundays with the help of one or two workers . It is also resolved to pay labour charges from CPDC fund.

2.The IQAC coordinator came forward with the proposal of arranging training in disaster management for students. He volunteered to approach youth Red cross in the capacity of a YRC coordinator .

3. DR. Sirigineedi.Rajya Lakshmi member ,State Mahila commission will be the resource person for the seminar on 'Cyber crime' which will be held on NSS day .

4. CH.SundarSingh lecturer in physics volunteered to plan a field trip to Sriharikota in the month of December.

5. The committee reviewed the conduct of co -curricular and curricular activities, add on/certificate courses organized by various departments and expresses satisfaction .

S. Lakshmi Kantam

Coordinator

Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260**

Signature of the Members

1. Smt. S.Lakshmikantham
2. Dr.P.Saibabu
3. Sri. P.Krishna
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Dr.K.S.V.Rangarao





SRI DASARI NARAYANA RAO

GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com

website : www.sridnrgdcw.ac.in

☎ 08814-222128



MEETING-3

30-01-2020

The IQAC met on 31-1-2020 under the chairman ship of DR.CH.Nagamani at 4:30 pm .The following agenda was placed before the chair .

1. Review of the minutes of the previous meeting.
2. Students seminar on intellectual property rights .
3. Mega dental / providing service health camps organized by NGOs.
4. Kishore vikas.
5. National Science day .
6. English speaking skills day.
7. NYK youth convention programme.
8. Certificate courses.
9. Any other .

The minutes of the previous meeting were reviewed one by one .

1. Settlement of grands under IQAC .

DR.Ch. Nagamani principle of the college went to UGC , SERO and submitted IQAC settlement documents .The plan was settled according with acknowledgement dated 28-1-2020.The authorities assured to send settlement certificates at the

2. S. Satyanarayana , night watchman was entrusted with the responsibility of campus cleaning and remuneration was placed from CPDC account.
3. Red cross society coordinator with NSS and organized training in disaster management for 3 days from 19th to 21st .
4. Seminar on 'cyber violence' was conducted on 24-9-2020.

Afterwards , the committee discussed the agenda items and took the following resolutions.

1. JKC coordinator in formed that 2 job drives were conducted so far. Third one is in the process.
2. The committee appreciated the physical director for successfully conducting inter collegiate cum university selections and coaching camp for table tennis.
3. Department of commerce conducted commerce carnival on 9-1-20.
4. Dept of commerce was appreciated for its efforts in motive the students to participate in state level competitions on the eve of consumers day celebrations. The committee congratulated following students of 2nd B.com for winning prizes.

Ch .Karuna kumari-telugu-1st prize-Dist level

Ch. Karuna kumari-telugu-3rd prize-State level

A.Sailakshmi –English-2nd prize-Dist level

K.Sai sireesha-english-2nd prize-Dist level

- It is resolved to organize awareness program on HIV /AIDS-safety measures .
- WEC planned to organized dental check up in coordination with NSS and Dept of zoology.
- Dept of commerce planned to conduct dist level seminar on “Intellectual property rights” in the 2nd week of February. Dr.D.Seshagirirao, advocate at CPDC member will be the chief resonance person .
- All departments proposed to organize guest lecturers .
- JKC coordinated informed that English speaking skills day will be celebrated on 27-2-2020 with Dr.T.Akkiraju lecturer in English, RRDS govt degree college ,Bhimavaram.
- All science departments plan to celebrate national science day in a be fitting way by conducting quiz, Essay writing and group discussions competitions .
- The student union president Smt.S.lakshmikantham announced that annual day will be celebrated in the last week of February . Exact date will be announced after conducting a meeting.

S. Lakshmi Kantham

Coordinator

Signature of the Members

1. Smt. S.LakshmiKantham
2. Dr.P.Saibabu
3. Sri. P.Krishna
4. Dr.G.Sailaja
5. Ch. Sundar Singh
6. M.Madhan Mohan
7. G. JanardanGuptha
8. V. Manjunath
9. Dr.K.S.V.Rangarao

Ch. Naga

Principal

PRINCIPAL

**Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260**



Conferences, Seminars, Workshops
On quality conducted
AY 2019-20



SRI DASARI NARAYANA RAO
GOVERNMENT DEGREE COLLEGE FOR WOMEN
(Affiliated to Adikavi Nanayya University, Rajahmundry)



☎ 08814-222128

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com website : www.sridnrgdcw.ac.in

CIRCULAR

DNRGDCW/WS/2019-20/09

Date: 26-08-2019

This is to inform to all the faculty members that the **Department of Management** is organizing a One-day Workshop on "**Retail Management**" on 27-08-2019 at 9:00 A.M. Hence, all the student's faculty members are attending the programme

Theprogramdetailsaregivenbelow:

Title	Onedayworkshop on " RetailManagement "
Resource Person	S.LakshmiKantham
Date	27-08-2019
Timings	09:00AMto4:30PM
Venue	SeminarHall-1

Ch. Nago
PRINCIPAL

PRINCIPAL

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

By circulation to all HODs

Copy to notice board

Copy to file





SRI DASARI NARAYANA RAO
GOVERNMENT DEGREE COLLEGE FOR WOMEN
(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com

☎ 08814-222128



website : www.sridnrgdcw.ac.in

PROGRAMMESCHEDULE

Title of the Program: One day workshop on "Retail Management"

Date: 27-08-2019 Time: 09:00 AM TO 04:30 PM

Venue: Seminar Hall

8:00 - 9:00	Participant registration
9:00 - 9:30	Inaugural function
9:00 - 11:00	Session 1: INTRODUCTION TO RETAIL • Definition and scope of Retailing industry • Role and functions of retailing • Retailing in India
11:00 - 11:50	Break
11:15 - 1:15	Session 2: STRATEGY AND PLANNING • Retail strategy • Understanding the retail customer • Store locations
01:15 - 02:15	Lunch
02:15 - 03:15	Session 3: MERCHANDISE MANAGEMENT • Retailing merchandising • Merchandise buying • Retailing pricing and merchandise performance
03:15 - 04:15	Session 4: RETAIL STORE DESIGN • Importance of store design • Space layouts, space planning • Visual merchandising
04:15 - 04:30	Session Evaluation



SRI DASARI NARAYANA RAO GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.

e-mail : dnrgkc@gmail.com

website : www.sridnrgdcw.ac.in

☎ 08814-222128



PROGRAMREPORT

OneDayWorkshopon "RetailManagement"

The program was inaugurated by the Vice-Principal along with lighting lamp by the resource person. After the introduction the vice-principal given introduction to Retail management and its objectives.

In session 1 the source person explained definition and scope of retailing industry, role and functions of retailing in India. In session 2 discussed about strategy and planning of retailing and choosing store locations.

After lunch, in session 3 source person given importance of merchandise management and its performance. Finally in session 4 shown how to design retail store by space layouts planning. The program came to an end with session evaluation and vote of thanks.

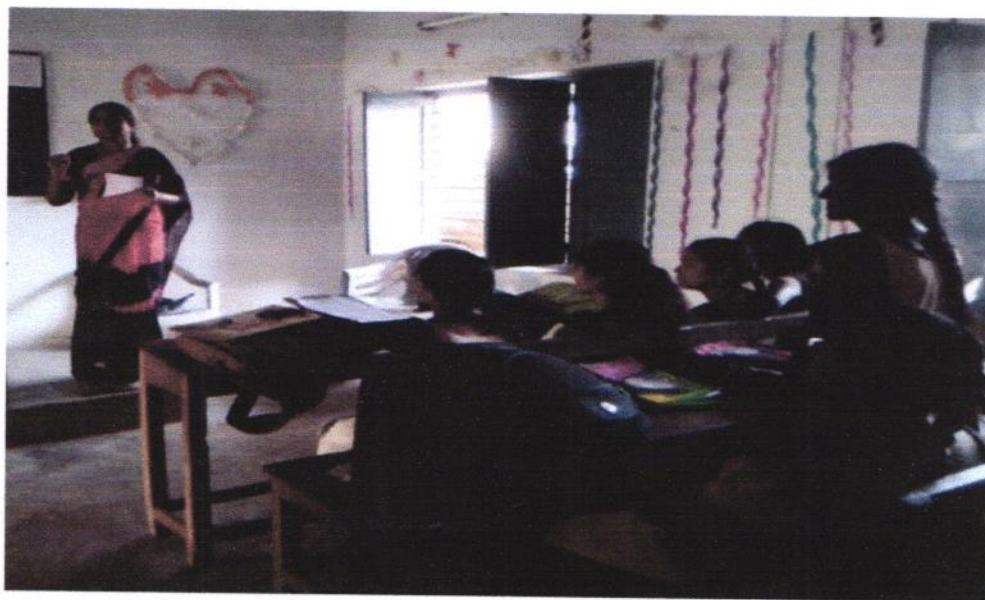


Fig. The workshop on Retail Management

OUTCOMES:

- Understand the Organized retail sector and its operations.
- Understand the various strategies involved with the retail sector.
- Learn how to deal with customers and understand their needs to sustain in the market.
- Understanding how to manage retail during crisis.

S. Lakshmi Kumar
Coordinator



Ch. Naga
Principal

PRINCIPAL
Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

**COLLABORATIVE QUALITY
INITIATIVES 2019-2020**



SRI DASARI NARAYANA RAO
GOVERNMENT DEGREE COLLEGE FOR WOMEN

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com website : www.sridnrgdcw.ac.in

☎ 08814-222128



CIRCULAR

DNRGDCW/WP/2019-20/11

Date: 17-09-2019

This institution is organizing a programme on **LEARNING STRATEGICS AND PROVIDE TEACHERS WITH TOOLS** to deal with challenging behaviours of all the teacher and staff and instructed to attend the program. 18th September 2019.

Ch. Nago

PRINCIPAL

PRINCIPAL

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 200

Copy to:

By circulation to all HODs

Copy to notice board

Copy to file





SRI DASARI NARAYANA RAO **GOVERNMENT DEGREE COLLEGE FOR WOMEN**

(Affiliated to Adikavi Nanayya University, Rajahmundry)

Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com

☎ 08814-222128



website : www.sridnrgdcw.ac.in

PROGRAMME REPORT

Personality Development is one of the most important aspects in human venture. It is linked with success or failure of the human beings. The hospitality industry provides personality development to their staff with would help is contributing to the success or failure of the business



Faculties and students are participated the programme

Objectives of the seminar:

1. To discuss inter personal skills and be an effective goal-oriented team player.
2. To advance professionals with idealistic, practical, moral values and understand its influence on personality development.
3. To identify strength, interests and match these to a chose career path and explore possible life and career options.

Outcome

1. Articulate their personal response to a personality development work they have selected independently.
2. Acquire ethics and values and describe their role.
3. Demonstrates concern and respect for the rights of others.
4. Create build and sustain community by applying knowledge to help other

Orientation programme

AY 2019-20



SRI DASARI NARAYANA RAO
GOVERNMENT DEGREE COLLEGE FOR WOMEN
(Affiliated to Adikavi Nanayya University, Rajahmundry)

☎ 08814-222128



Beside Municipal Office, Main Road, PALAKOL-53420, W.G.Dt., A.P.
e-mail : dnrjkc@gmail.com website : www.sridnrgdcw.ac.in

PROGRAM REPORT

Objective

To formally welcome the newly arrived students and assist them in starting their academic journey.,

Report

It is an essential programme at the beginning of the college session, which allows the students to get settled in their new environment. An orientation programme for new student of the fresh batch of students of various course was conducted on 21st September to the new student orient towards their healthy adaptation to the campus culture and academics. The day commenced with a Prayer.



First year new students are listening the programme

The principal D Sudha Rani welcomed the freshers to the Sri DNR Govt. Degree College, Palakollu family and explains the importance of student orientation programme plays an important role in a student's transition to a university life.

S. Lakshmi Karan
Coordinator

Ch. Naga
Principal

PRINCIPAL
Sri D.N.R. Govt. Degree College.
For Women, PALAKOL - 534 200

