**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**2016-2017**

***submitted to***

**National Assessment and Accreditation Council**

**(NAAC)**

**Bangalore**

***By***

****

**Sri D N R Govt. Degree College (w),**

**Palakol–534260**

**Andhra Pradesh**

 **INTERNAL QUALITY ASSURANCE CELL**

# The Annual Quality Assurance Report (AQAR) of the IQAC

 **For the Year 2016-17**

Part – A

 2016-17

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

 SRI D.N.R GOVT DEGREE COLLEGE FOR WOMEN

1.1 Name of the Institution

BEHIND MUNICIPAL OFFICE

 1.2 Address Line 1

D.NO: 22-1-18

 Address Line 2

PALAKOL

 City/Town

ANDHRA PRADESH

 State

534260

 Pin Code

dnrgdcw@yahoo.co.in

 Institution e-mail address

08814 - 222128

 Contact Nos.

Dr.Ch.Nagamani

 Name of the Head of the Institution:

08814-221480

 Tel. No. with STD Code:

9908487238

Mobile:

Dr.M.Lakshmipathi

Name of the IQAC Co-ordinator:

9440990824

Mobile:

pathml@yahoo.co.in

 IQAC e-mail address:

AP COGN 12781

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

 **OR**

1.4 **NAAC Executive Committee No. & Date:**

………………………………….

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.sridnrgdcw.org

1.5 Website address:

http://www. sridnrgdcw.org/ AQAR – 2015-16 doc

Web-link of the AQAR:

 For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B | 73.20 | 2006 | 5 Years |
| 2 | 2nd Cycle | B | 2.50 | 2016 | 5 Years      |
| 3 | 3rd Cycle |       |       |       |       |
| 4 | 4th Cycle |       |       |       |       |

1.7 Date of Establishment of IQAC : DD/MM/YYY

02-07-2007

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_2009-10........... 26/05/2010
2. AQAR\_\_\_2010-11.......... 20/05/2011
3. AQAR\_\_\_2011-12..........19/09/2012
4. AQAR\_\_\_2012-13..........29/05/2013
5. AQAR\_\_\_2013-14..........27/04/2014
6. AQAR \_\_\_2014-15..........13/01/2016
7. AQAR \_\_\_2015-16..........30/12/2016

1.9 Institutional Status

√√

 University State Central Deemed Private

Affiliated College Yes No

√

Constituent College Yes No

√

 Autonomous college of UGC Yes No

√

√

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

√

 Type of Institution Co-education Men Women

√

 Urban Rural Tribal

√

√

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

√

 Arts Science Commerce Law PEI (Phys Edu)

√

√

TEI (Edu) Engineering Health Science Management

   ......

Others (Specify)

 Adikavi Nannaya University,W.G.Dist.

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

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 Autonomy by State/Central Govt. / University

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 University with Potential for Excellence UGC-CPE

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 DST Star Scheme UGC-CE

\_

\_

 UGC-Special Assistance Programme DST-FIST

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 UGC-Innovative PG programmes Any other (*Specify*)

\_

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

06

2.1 No. of Teachers

 01

2.2 No. of Administrative/Technical staff

 01

2.3 No. of students

2.4 No. of Management representatives

01

 0

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 01

 Community representatives

\_

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

 11

 04

2.10 No. of IQAC meetings held

16

39

2.11 No. of meetings with various stakeholders: No. Faculty

1

1

 4

 Non-Teaching Staff Students Alumni Others

√

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs.3 Lakh for Five Years

 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

888 8

04

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 Total Nos. International National State Institution Level

 04

 Regional

1. Choice based credit system 2. Human Rights and Values in Education

 (ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Encouraged students to participate in District level seminars and competitions
2. Encouraged students to participate in District Level & State Level Sports and Games.
3. Encouraged Staff to participate in State Level and International Level Seminars / Workshops.

 4. Encouraged Staff to submit proposals to minor/major research project.

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| Organise health awareness programmes for adolescent girls. | Dr.Ch.Lalitha and Dr.Sujaya sri Sr.Doctors of the town were invited to organise counselling sessions. |
| To increase ICT based instruction. |  Encouraged staff to make maximum use of E classroom |
| Encourage Students to utilize the facility of gym & indoor stadium.  | Organised dist. level shuttle Badminton tour name at sponsored by Loins club, Palakol. |
| To procure more number of text books for the library. | Purchased books worth Rs.72,000 By using SC/ST Book bank fund sanctioned by state govt. |
| To improve communication skills of the students. | JKC of the college celebrated “English speaking skills Day” where in students performed various communicative activities.  |
| Conduct couching for competitive exams for outgoing students as well as other aspirants.  | E class room was provided for 3 month on line couching for group II exams by DRDA W.G.Dist. |
| Plan a work shop for staff and students on teaching & learning practices  | Organised a workshop on “the Dynamics of teaching and learning in the present context”with Dr.J.Appa swamy assit.Prof.HCU, Hyd.As Chief Resource person. |
| Conduct more extension activities.  | More than 10 activities like rallies, guest lectures were conducted on “cashless transactions,swach bharath and gender violence.  |
| Organise Job melas form reputed companies. | Javahar knowledge centre of the college organised job drive in coordination with reddy labs,hyd. |
| Skill based training. . | WEC of the college coordinated with women and child welfare center and Kapu corporation in conducting 3 months training to 80 Kapu women in tailoring.  |
| Take initiative to organise more competitions in various events to students  | Competitions in elocution ,essay writing and on the occasion of Ekta diwas, Ramanujan jayanthi, Independence Day ,Library week ,sankranthi, vigilance awareness week etcIntercollegiate competitions in essay writing& elocution in coordination with Lions Club on the occasion of Gandhi Jayanthi. |

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

 Provide the details of the action taken

Discussed in the staff meetings and the suggestions made are inserted in the report

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | \_ |  |  |  |
| PG | \_ |  |  |  |
| UG | 05 | \_ | 01 |  |
| PG Diploma | \_ |  |  |  |
| Advanced Diploma | \_ |  |  |  |
| Diploma |  | 01(Tiss programme)  |  | 01 |
| Certificate | \_ |  | \_ |  |
| Others |  |  |  |  |
| **Total** | 05 | 01 | 01 |  01 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative | \_ | \_ | \_ |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester |  5 |  |       |       |
| Trimester | \_ |
| Annual | -- |

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1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

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 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

syllabus and Exam pattern for 1st year were changing to CBCS ,2nd and 3rd year under classes scheme annual.

 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |
| --- | --- |
| Total |  Lecturers |
| 06 | 06 |

2.1 Total No. of permanent faculty

02

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
|  |  |  |  |  |  |  0 | 12 |  |  |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

 16

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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 0 | 06 | 15 |
| Presented papers | 0 | 04 |  10 |
| Resource Persons |   0 | 02 | 02 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Habit of ICT based Teaching & Learning is inculcated with the help of youtube lessens and vistual labs.

180

2.7 Total No. of actual teaching days

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

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 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

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01

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2.9 No. of faculty members involved in curriculum

 Restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

 distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| B.A | 22 | - | 10% | 30% | 58% | 98% |
| B.Com | 43 | - | 49% | 9% | 11% | 69% |
| B.Sc | 60 | - | 46% | 10% | 2% | 58% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC monitors the coverage of Syllabus,Conduct of curricular and extra-curricular activities as per the Plan of Action

It discusses and gives suggestions wherever necessary in the periodical meetings of IQAC.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | \_ |
| HRD programmes | \_ |
| Orientation programmes | 0 |
| Faculty exchange programme | 03 |
| Staff training conducted by the university | \_ |
| Staff training conducted by other institutions | 5 |
| Summer / Winter schools, Workshops, etc. | \_ |
| Others | \_ |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 02 | 01 | 0 | \_ |
| Technical Staff | 0 | 0 | 0 | 0 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encourage the Students to do Study Projects.
2. Encourage the staff to apply for Minor/Major Research Projects.
3. Motivate the Students & Staff to Present Papers in Seminars.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs | \_ | \_ | \_ | \_ |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals |  |  |  |
| Non-Peer Review Journals | 01 | \_ | \_ |
| e-Journals | \_ | \_ | \_ |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

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 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored | \_ | \_ | \_ | \_ |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects*(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

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 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

-

-

 -

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-

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 -

 INSPIRE CE Any Other (specify)

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3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number | \_ | \_ | \_ | \_ | \_ |
| Sponsoring agencies | \_ | \_ | \_ | \_ | \_ |

 3.11 No. of conferences

 organized by the Institution

02

3.12 No. of faculty served as experts, chairpersons or resource persons

 -

 -

3.13 No. of collaborations International National Any other

2

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

-

-

 From funding agency From Management of University/College

 Total

-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied |  - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted | - |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  | - |  | - | - |  |

 Of the institute in the year

3.18 No. of faculty from the Institution

-

 who are Ph. D. Guides

 and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-

-

 JRF SRF Project Fellows Any other

-

-

3.21 No. of students Participated in NSS events:

100

 -

 University level State level

 National level International level

 -

 -

3.22 No. of students participated in NCC events:

-

-

 University level State level

 National level International level

-

-

3.23 No. of Awards won in NSS:

-

 University level State level

 -

 National level International level

-

-

3.24 No. Of Awards won in NCC:

 University level State level

-

-

 National level International level

-

-

3.25 No. of Extension activities organized

04

 0

 University forum College forum

 1

04

 0

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Awareness on cash less transition.
* Swach bharath .
* Voters’ enrolment drive.
* Save the girl child campaign under taken by honourable MLA.Dr.N.Ramanaidu.the college hosted inter collegiate competition
* AIDS Rally, AIDS awareness by RCC in Collaboration with DRC.
* Awareness programme by WEC with special focus on personal hygiene, anaemia & gynic problem with a senior Doctor. as resource person .

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 2.61 acres |  \_ | \_ | 2.61 acres |
| Class rooms | 16 | 0 | - | 16 |
| Laboratories | 06 |  \_ | \_ | 06 |
| Seminar Halls | 01 | \_ | \_ | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Laboratory equipment for Science labs worth Rs.22.5 Lakh & Public addressing system worth R.1.65 Lakh | \_ | \_ | \_ |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 12 Lakh | \_ | \_ | 12 Lakh |
| Others | 01(Women’s Hostel) | 01(Indoor Stadium) | UGC | 02 |

4.2 Computerization of administration and library

Computers are being used in Administration.

Soul Software, Inflibnet in Library.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value Rs. | No. | Value | No. | Value |
| Text Books | 200 | 99,934 | 200 | 72,000  | 400 | 1,71,934 |
| Reference Books | 32 | 60,000 |  - |  - | 32 | 60,000 |
| e-Books |  |  |  - |  - |  |  |
| Journals | 07 | 10,000 | 20  |  43,000 | 27 | 53,000 |
| e-Journals |  |  |  - |  - |  |  |
| Digital Database |  |  |  - |  - |  |  |
| CD & Video |  |  |  - |  - |  |  |
| Others (specify) – Books for competitive Exams |  20 |  5,000 |  200 | 1,00,000  |  220 |  1,05,000 |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 58 | 17 | For 30 Systems | 01 | 01 | 01 | 03 | 05 |
| Added | 4 | 03 | \_ | 08 | \_ | 01 | 07 |  |
| Total | 65 | 20 | 30 | 09 | 01 | 02 | 10 |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

1. Training in Internet Browsing to Staff and Students.
2. Special Training to non computer students on basics of Computers.

4.6 Amount spent on maintenance in lakhs :

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 i) ICT

 1.65 lakh

 ii) Campus Infrastructure and facilities

 5 lakhs

 iii) Equipments

0.50 Lakhs

 iv) Others

07.15 Lakhs

 **Total:**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Student support services are clearly mentioned in the prospects
2. A meeting will be held in the beginning at the admission time with the parents, students and faculty to create awareness among the fresher’s on the facilities, student amenities and other support services.
3. Bridge classes’ courses are conducted for the students.

5.2 Efforts made by the institution for tracking the progression

1. No. of Students proceeded to PG = 20
2. No. of Students doing D.Ed  = 15
3. No. of Students joined in B.Ed.   = 15

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 369 | - | - | - |

5.3 (a) Total Number of students

 (b) No. of students outside the state

0

0

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| - | - |

|  |  |
| --- | --- |
| No | % |
| 369 | 100% |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 104 | 85 |  | 180 |  | 369 | 70 | 99 | 2 | 166 | 2 | 339 |

Demand ratio 2:1 Dropout .5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

"Coaching For Entry Into Services" through teaching faculty,Career guidance, Employable & Communication Skills through JKC are imparted.

 No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

 -

 -

-

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

 -

 -

 -

 -

5.6 Details of student counselling and career guidance

Students are counselled on personality development, career guidance.

150

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Reddy labs | 30 | 4 | 10 |

5.8 Details of gender sensitization programmes

1. Seminar on gender rights and human right.
2. Observation of international Day for elimination of violence against women.
3. Participation in save the girl child campaign.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

\_

\_

10

 State/ University level National level International level

 No. of students participated in cultural events

\_

\_

1

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

\_

\_

2

 Sports : State/ University level National level International level

\_

\_

1

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | - | - |
| Financial support from government  | 350 (Through Scholarships) | 6,50,000 /- |
| Financial support from other sources | 30 (Vasudha Foundation) | 30,000/- |
| Number of students who received International/ National recognitions | \_ | \_ |

5.11 Student organised / initiatives

-

-

-

Fairs : State/ University level National level International level

-

-

-

Exhibition: State/ University level National level International level

03

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: :1. Women Toilets Repair

 2. Chemistry lab repair

 3. NSS Room repair

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**

To inculcate social, ethical and cultural values among the rural women students of this Agro - based region through quality education and equip them with  the required skills to make them competent enough in the global context.

**Mission:**

 Leverage qualitative teaching-learning practices in evolving rural student’s community as confident, intelligent, skill trained humane and responsible citizens

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The updates in the curriculum are queried periodically with the BOS of the affiliated University

6.3.2 Teaching and Learning

IQAC monitors the teaching and learning process and insists on the use of ICT method in teaching in addition to the regular methods

6.3.3 Examination and Evaluation

Institution follows the formative and summative methods of evaluation. Evaluated scripts are given to students and their mistakes are discussed

6.3.4 Research and Development

1. Students are assigned research oriented study projects
2. Faculty are encouraged to present papers in the Seminars /Conferences/ Workshops.
3. Faculty are arranged to apply for Ph.D/Major/Minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Purchased Books & Journals.
2. NET facility is provided to Staff & Students.
3. Photo Copier is also available in the Library

6.3.6 Human Resource Management

Yes, Different Committees constituted under this provision

6.3.7 Faculty and Staff recruitment

1. Government of Andhra Pradesh recruit faulty through APPSC or Departmental promotion committee.
2. RJD recruits the Contract Faculty.
3. For Self-Finance courses, Guest faculty with minimum of 55% in PG are recruited by CPDC & Staff Council through Demo,interview after getting feedback from students.

6.3.8 Industry Interaction / Collaboration

Commerce department has linkages with LIC and local Banks.Guest lecturers are arranged by inviting persons from Local small scale industries.

6.3.9 Admission of Students

1. Publicity is done through
2. Erecting Banners/Flexis in the local junctions,
3. Scrolling in the Local TV
4. Awareness about the programs offered and facilities in the college is created in the students of the neighboring Jr.Colleges with the cooperation of the respective Principals.
5. Admission notification & prospectors are uploaded in the college website.
6. Admissions are taken as per the norms of the affiliating university and Govt of AP.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | Medical Reimbursement. House building loan, Reader’s & Conveyance allowances to the differently - abled.  |
| Non teaching | In addition to the Schemes available to teaching staff, festival advance is provided. |
| Students | Scholar Ships, endowment prizes, scribe facility to differently - abled during examinations, “Coaching for Entry Into Services" scheme of UGC, Remedial coaching. |

6.5 Total corpus fund generated

 Nil

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE ,Hyd,AP Academic Audit Committee  | Yes | Principal |
| Administrative |  \_ | AG , AP | Yes | Principal |

6.8 Does the University/ Autonomous College declare results within 30 days?

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 For UG Programmes Yes No

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 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Subject experts from various colleges are invited by VC & held discussions on the examinations and model changes.
2. Final decision made after getting curriculum feedback from the Principals on the changed exam pattern.
3. Changes in the Examination pattern are as below for all subjects
4. 20 marks—internal
5. 80 marks -- external

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

 NA

6.11 Activities and support from the Alumni Association

Alumni gives feedback about the institution, faculty involved in academic planning & departmental, career guidance and counselling is done by the working alumni.

6.12 Activities and support from the Parent – Teacher Association

 Advising on the Student problems, faculties in the college

6.13 Development programmes for support staff

 Training to non teaching staff on using computers, Internet by the Department of Computers, LAN facility provided.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Planting saplings in the campus.
2. NSS & ECO club maintains the campus clean
3. Green audit is done annually.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 Functioning of the institution. Give details.

1. Organising Assembly in the Campus
2. Service to Man is Service to God

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 Beginning of the year.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

**1. Organising Assembly in the Campus**

**The Practice:** Weekly twice the college holds assembly for 15 minutes. The Physical Director oversees all the activities in the assembly. Students and Staff assemble in the college campus by 9-45 a.m. I is mandatory for all the students to attend the assembly in uniform except two days specified.

**2. Service to Man is Service to God**

**The Practice:** The institution need to develop Common Good Fund (CGF) with contributions both from the staff and the students. Certain rules and regulations are to be framed to govern the functioning of the fund as well as committee. The committee has to collect items like pre -owned garments, utensils, toys etc.besides purchasing fruits and eatable to be distributed. A visit to the orphanage /old age Homes/Homes for the differently abled occasionally by a class of students and the staff is to be planned. They distribute the items taken, spend time with the orphans, talk to them affectionately and play simple games with them spreading fun and joy to these destitute.

7.4 Contribution to environmental awareness / protection

 Environmental studies is a part of Curriculum for II year students

√

7.5 Whether environmental audit was conducted? Yes No

|  |  |
| --- | --- |
| Plan of Action | Action Taken Report |
| Organise health awareness programme for adolescent girls. | Dr.Ch..Lalitha and Dr.Sujaya Sri, senior doctors of the town were invited to organise counselling sessions on gynic problems, personal hygiene &deficiency anemia |
| To increase ICT based instruction. | Staff are encouraged to make maximum use of E classroom. |
| Encourage Students to utilize the facility of gym & indoor stadium.  | Organised dist. level shuttle Badminton tournament sponsored by Loins club, Palakol. |
| To procure more number of text books for the library. | Purchased books worth Rs. 72,000 By using SC/ST Book bank fund sanctioned by state govt. |
| To improve communication skills of the students. | JKC of the college celebrated “English speaking skills Day” where in students performed various communicative activities.  |
| Conduct coaching for competitive exams for outgoing students as well as other aspirants.  | E class room was provided for 3 month on line couching for group II exams by DRDA W.G.Dist. |
| Plan a work shop for staff and students on teaching & learning practices  | Organised a state level workshop on “the Dynamics of teaching and learning in the present contest”with Dr.J.Appa swamy assit.Prof.HCU, Hyd.As Chief Resource person. |
| Conduct more extension activities.  | More than 10 activities like rallies, guest lecturers were conducted on “cashless transactions,swach- bharath and gender violence.  |
| Organise Job malas form reputed companies. | Javahar knowledge centre of the college organised job drive in coordination with Reddy labs,hyd. |
| Skill based training. . | WEC of the college coordinated with women and child welfare center of the district and Kapu corporation in conducting 3 months training to 80 Kapu women in tailoring.  |
| Take initiative to organise more competitions in various events to students  | Competitions in elocution ,essay writing,Painting,Singing &skit were conducted on the occasion of Ekta diwas,Srinivas Ramanujan jayanthi, Independence Day ,Library week , sankranthi , vigilance awareness week,Consumers Day etc. |

SWOT Analysis

**SWOC ANALYSIS**

**STRENGTHS:**

* The College is situated in the heart of the town and it is the first and only Govt. College for women in and around Palakole successfully running UG programs, imparting quality education and empowering Women with life and employable skills for the past 30 years.
* With its lush green patches of ground in the shadow of coconut trees, the college has a serene atmosphere and is fully secured by compound wall on all sides which induces good environment for teaching and learning.
* Acquired land of 2.61Acres with the charity of local philanthropists and gradually developed good infrastructure.
* Crossed 25years of milestone in its journey of serving poor rural women of the region imparting higher education and celebrated the Silver Jubilee Function on 22nd and 23rd of January,2007 with the then Hon’ble chief minister Dr.Y.S.Rajasekhar Reddy as the chief guest. He granted JKC to the college as a boon on that occasion.
* Separate Library Building, E-class room, seminar hall, four additional class rooms , Indoor Stadium, Gymnasium and Women’s Hostel with UGC and Govt. grants were acquired in its post NAAC period.
* Our’s is the only Govt. College in West Godavari District which has an Indoor Stadium and Gymnasium, Due to these facilities and the untiring efforts of Dept of Physical Education students are excelling in Sports and Games.
* Maintaining good results since its inception.
* Though the college is exclusively for women it organizes extension and outreach programs through NSS mega camps in nearby villages.
* We are proud to say that our college was accredited at B-Grade with CGPA of 2.50 in March 2016.

**WEAKNESSES:**

* 90% of students have Telugu as medium of instruction which hampers their career in the highly competitive job market. Majority of students are deprived of academic and financial support of the parents who are illiterate and from rural areas.
* Though Science courses were introduced in the post NAAC period, teaching and non-teaching staff are not allotted

**OPPORTUNITIES:**

* Higher Education
* Professional Courses
* Banking Sectors
* Railways
* Civil Services
* Business Concerns

 **CHALLENGES:**

* Conduct of certificate courses cannot be fruitful because of the constraints
* Bus facility to and from nearby remote villages after a certain point of time is not available.
* Ignorance and illiteracy of the parents leads to their reluctance to send the children away from their native places for higher education and Jobs.
* Marriage before the completion of the Degree is a major hurdle.

**FUTURE PLANS FOR ACADEMIC YEAR 2016-17:**

* To furnish construction of additional class rooms by dec 2017.
* To procure more text books by seeking funds from govt.
* To extend E class room facility to outgoing students appearing for competitive exams.
* To persuade women and child welfare dept to offer training in tailoring trade this year too.
* To organise more number of job melas through JKC
* To seek financial assistance from ONGC for construction of additional toilets.
* To make continuous efforts for quality sustenance.
* To conduct more numbers student centered programmes in collaboration with Lions club.
* Conduct workshop on how to use technology to support teaching and learning to ensure the ongoing enhancement of quality of learning and teaching
* Students and faculty should be encouraged to use online resources to the maximum possible extent.
* To organise more seminars and extension lectures as part of gender related programs through WEC and NSS
* To ensure that the eco club plays key role in raising awareness of students on environmental issues.
* To see that a local Doctor is available in the working hours for providing medical counselling and health check up through WEC and NSS.

*Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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*To approach various agencies meant for women to organise skill- based trainings program.*

*Proposed to seek permission from the CCE and university start B.com (computers) as self – financed course.*

Name : Dr.M.Lakshmipathi , Name: Dr.Ch.Nagamani ,

Reader in Political Science Principal

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*