**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**2015-2016**

***submitted to***

**National Assessment and Accreditation Council**

**(NAAC)**

**Bangalore**

***By***

****

**Sri D N R Govt. Degree College (w),**

**Palakol–534260**

**Andhra Pradesh**

 **INTERNAL QUALITY ASSURANCE CELL**

# The Annual Quality Assurance Report (AQAR) of the IQAC

 **For the Year 2015-16**

Part – A

 2015-16

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

 SRI D.N.R GOVT DEGREE COLLEGE FOR WOMEN

1.1 Name of the Institution

BEHIND MUNICIPAL OFFICE

 1.2 Address Line 1

D.NO: 22-1-18

 Address Line 2

PALAKOL

 City/Town

ANDHRA PRADESH

 State

534260

 Pin Code

dnrgdcw@yahoo.co.in

 Institution e-mail address

08814 - 222128

 Contact Nos.

Dr.Ch.Nagamani

 Name of the Head of the Institution:

08814-221480

 Tel. No. with STD Code:

9908487238

Mobile:

Dr.M.Lakshmipathi

Name of the IQAC Co-ordinator:

9440990824

Mobile:

pathml@yahoo.co.in

 IQAC e-mail address:

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1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

 **OR**

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.sridnrgdcw.org

1.5 Website address:

http://www. sridnrgdcw.org/ AQAR – 2015-16 doc

Web-link of the AQAR:

 For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B | 73.20 | 2006 | 5 Years |
| 2 | 2nd Cycle | B | 2.50 | 2016 | 5 Years      |
| 3 | 3rd Cycle |       |       |       |       |
| 4 | 4th Cycle |       |       |       |       |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

02-07-2007

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_2009-10........... 26/05/2010
2. AQAR\_\_\_2010-11.......... 20/05/2011
3. AQAR\_\_\_2011-12..........19/09/2012
4. AQAR\_\_\_2012-13..........29/05/2013
5. AQAR\_\_\_2013-14..........27/04/2014
6. AQAR \_\_\_2014-15..........13/01/2016

1.9 Institutional Status

√√

 University State Central Deemed Private

Affiliated College Yes No

√

Constituent College Yes No

√

 Autonomous college of UGC Yes No

√

√

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

√

 Type of Institution Co-education Men Women

√

 Urban Rural Tribal

√

√

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

√

 Arts Science Commerce Law PEI (Phys Edu)

√

√

TEI (Edu) Engineering Health Science Management

   ......

Others (Specify)

 Adikavi Nannaya University,W.G.Dist.

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

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 Autonomy by State/Central Govt. / University

\_

 University with Potential for Excellence UGC-CPE

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 DST Star Scheme UGC-CE

\_

\_

 UGC-Special Assistance Programme DST-FIST

\_

\_

 UGC-Innovative PG programmes Any other (*Specify*)

\_

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

06

2.1 No. of Teachers

 01

2.2 No. of Administrative/Technical staff

 01

2.3 No. of students

2.4 No. of Management representatives

01

 0

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 01

 Community representatives

\_

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

 11

 04

2.10 No. of IQAC meetings held

16

39

2.11 No. of meetings with various stakeholders: No. Faculty

1

1

 4

 Non-Teaching Staff Students Alumni Others

√

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs.3 Lakh for Five Years

 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

888 8

04

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 -

 Total Nos. International National State Institution Level

 04

 Regional

1. Choice based credit system 2. Human Rights and Values in Education

 (ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Encouraged students to participate in District level seminars and competitions
2. Encouraged students to participate in District Level & State Level Sports and Games.
3. Encouraged Staff to participate in State Level and International Level Seminars / Workshops.

 4. Encouraged Staff to submit proposal to minor/major research project.

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| To increase the ICT based programs (PPTs, YouTube Programs etc) to enhance the quality of Education | New computers were purchased. Faculty were given training how to use and prepare PPTs and YouTube lesions. Students were very much interested in this mode of teaching. |
| To provide protected water to students by installing 2nd RO system with the assistance from UGC. | The 2nd RO system provides with UGC assistance worth Rs. 86,000/- with the assistance from UGC. |
| To get better results as the new semester system in CBCS was introduced by the Adikavi Nannaya University from 2015-16. | Students were adapted to the newly introduced s semester system at UG level by the Adikavi Nannaya University and yeiled good results in this academic year i.e. 2015-16. |
| To plan awareness program on meditation or yoga through NSS & WEC | Staff appointed for meditation, yoga, and Dance programmes for cultural activities through NSS. |
| To encourage the faculty to participate in Seminars/ Workshops/ Conferences and present t papers  | Most of the lecturers participated in different Workshops/Seminar/Conferences and presented papers in their respective subjects. One of the lecturers published his paper on promotion of Quality in higher education in the international journal. |
| To plan University level Kabaddi selection trails,Coaching camp, Interuniversity participation & NSS mega camp.  | Participated in University level Kabaddi selection trails, Interuniversity Games & NSS mega camp was held in Puskaras geld in Abbirajupalem. |
| To purchase the Computers/Wi-Fi modems/Printers and the public address system Equipment worth Rs.12 Lakh to improve the quality in education for various department with XII th plan UGC funds. | An amount of Rs 12 Lakh was spent towards purchase of Computers/Wi-Fi modems/printers equipment to improve the facilities in Various departments in the college with UGC financial assistance under XIOI th plan grants.  An amount of Rs.1.65 Lakh was spent for establishing public address system in order to avoid difficulties in communication.  |
| To purchase e-journals, e-books and other needed Text Books for the library with an estimated expenditure of Rs.1, 30,000/- from UGC funds. | Purchase Books worth Rs.65, 000/- to the library and orders were placed for Journals/Magazines worth Rs.43, 000/-. |
| Meeting & Rallies on women sensitization through NSS, RRC, WEC. | AIDS awareness rally conducted through NSS,WEC & RRC |
| To make optimum utility of the Indoor Stadium in providing Physical fitness to the students. | Indoor Stadium was inaugurated in July 2015 by Honourable Rajyasabha MP.Smt.Thota.Sitharamalakshmi,Local MLA.Hon.Dr.Nimmala Ramanaidu on this occasion an amount of 20 laks donated by Hon.M.P.Thota Sitharamalakshmi to construct three additional class rooms.  |
| To plan an activity to increase mental ability | Conducted One month coaching on Chess |
| To send a proposal to organize a National Seminar on “Empowerment of Women Through Education” in the next academic Year | Proposal has been submitted to UGC, SERO, Hyderabad to organize a national Seminar on “Empowerment of Women Through Education” and approval is to receive from the agency. |
| To organise more number of Job Meals through JKC  | Two Job Meals were organized through JKC during this academic year and some of the students were selected for Jobs in different MNCs. |
|  |  |

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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

 Provide the details of the action taken

Discussed in the staff meetings and the suggestions made are inserted in the report

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | \_ |  |  |  |
| PG | \_ |  |  |  |
| UG | 05 | \_ | 01 |  |
| PG Diploma | \_ |  |  |  |
| Advanced Diploma | \_ |  |  |  |
| Diploma |  | 01(Tiss programme)  |  | 01 |
| Certificate | \_ |  | \_ |  |
| Others |  |  |  |  |
| **Total** | 05 | 01 | 01 |  01 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative | \_ | \_ | \_ |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 1 |  |       |       |
| Trimester | \_ |
| Annual | 05 |

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1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

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 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

syllabus and Exam pattern for 1st year were changing to CBCS ,2nd and 3rd year under classes scheme annual.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |
| --- | --- |
| Total |  Lecturers |
| 06 | 06 |

2.1 Total No. of permanent faculty

02

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
|  |  |  |  |  |  |  0 | 12 |  |  |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

 16

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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 0 | 06 | 15 |
| Presented papers | 0 | 04 |  10 |
| Resource Persons |   0 | 02 | 02 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Habit of ICT based Teaching & Learning is inculcated with the help of youtube lessens and vistual labs.

186

2.7 Total No. of actual teaching days

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

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 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

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01

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2.9 No. of faculty members involved in curriculum

 Restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

 distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| B.A | 27 | - | 18% | 50% | 2% | 70% |
| B.Com | 35 | - | 49% | 9% | 11% | 69% |
| B.Sc | 60 | - | 46% | 10% | 2% | 58% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC monitors the coverage of Syllabus,Conduct of curricular and extra-curricular activities as per the Plan of Action

It discusses and gives suggestions wherever necessary in the periodical meetings of IQAC.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | \_ |
| HRD programmes | \_ |
| Orientation programmes | 0 |
| Faculty exchange programme | 03 |
| Staff training conducted by the university | \_ |
| Staff training conducted by other institutions | 6 +1 (PD) |
| Summer / Winter schools, Workshops, etc. | \_ |
| Others | \_ |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 02 | 01 | 0 | \_ |
| Technical Staff | 0 | 0 | 0 | 0 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encourage the Students to do Study Projects.
2. Encourage the staff to apply for Minor/Major Research Projects.
3. Motivate the Students & Staff to Present Papers in Seminars.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs | \_ | \_ | \_ | \_ |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals |  |  |  |
| Non-Peer Review Journals | 01 | \_ | \_ |
| e-Journals | \_ | \_ | \_ |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

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 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored | \_ | \_ | \_ | \_ |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects*(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

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 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

-

-

 -

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-

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 -

 INSPIRE CE Any Other (specify)

 -

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3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number | \_ | \_ | \_ | \_ | \_ |
| Sponsoring agencies | \_ | \_ | \_ | \_ | \_ |

 3.11 No. of conferences

 organized by the Institution

02

3.12 No. of faculty served as experts, chairpersons or resource persons

 -

 -

3.13 No. of collaborations International National Any other

20

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

-

-

 From funding agency From Management of University/College

 Total

-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied |  - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted | - |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  | - |  | - | - |  |

 Of the institute in the year

3.18 No. of faculty from the Institution

-

 who are Ph. D. Guides

 and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-

-

 JRF SRF Project Fellows Any other

-

-

3.21 No. of students Participated in NSS events:

100

 -

 University level State level

 National level International level

 -

 -

3.22 No. of students participated in NCC events:

-

-

 University level State level

 National level International level

-

-

3.23 No. of Awards won in NSS:

-

 University level State level

 -

 National level International level

-

-

3.24 No. Of Awards won in NCC:

 University level State level

-

-

 National level International level

-

-

3.25 No. of Extension activities organized

04

 0

 University forum College forum

 0

01

 0

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Awareness on RTI Act
* Consumer Awareness by Commerce Department.
* Legal Literacy Program by WEC in collaboration with Judicial Department.
* Voters Awareness
* AIDS Rally, AIDS awareness by RCC in Collaboration with DRC

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 2.61 acres |  \_ | \_ | 2.61 acres |
| Class rooms | 16 | 0 | - | 16 |
| Laboratories | 06 |  \_ | \_ | 06 |
| Seminar Halls | 01 | \_ | \_ | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Laboratory equipment for Science labs worth Rs.22.5 Lakh & Public addressing system worth R.1.65 Lakh | \_ | \_ | \_ |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 12 Lakh | \_ | \_ | 12 Lakh |
| Others | 01(Women’s Hostel) | 01(Indoor Stadium) | UGC | 02 |

4.2 Computerization of administration and library

Computers are being used in Administration.

Soul Software, Inflibnet exists in Library.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value Rs. | No. | Value | No. | Value |
| Text Books | 200 | 99,934 | 200 | 1,00,000  | 400 | 1,99,934 |
| Reference Books | 32 | 60,000 |  - |  - | 32 | 60,000 |
| e-Books |  |  |  - |  - |  |  |
| Journals | 07 | 10,000 | 20  |  43,000 | 27 | 53,000 |
| e-Journals |  |  |  - |  - |  |  |
| Digital Database |  |  |  - |  - |  |  |
| CD & Video |  |  |  - |  - |  |  |
| Others (specify) – Books for competitive Exams |  20 |  5,000 |  200 | 1,00,000  |  220 |  1,05,000 |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 58 | 17 | For 30 Systems | 01 | 01 | 01 | 03 | 05 |
| Added | 19 | 03 | \_ | 08 | \_ | 01 | 07 |  |
| Total | 77 | 20 | 30 | 09 | 01 | 02 | 10 |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

1. Training i Internet Browsing to Staff and Students.
2. Special Training to non computer students on basics of Computers.

4.6 Amount spent on maintenance in lakhs :

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 i) ICT

 1.65 lakh

 ii) Campus Infrastructure and facilities

12 Lakh

 iii) Equipments

0.50 Lakhs

 iv) Others

14.15 Lakhs

 **Total:**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Student support services are clearly mentioned in the prospects
2. A meeting will be held in the beginning at the admission time with the parents, students and faculty to create awareness among the fresher’s on the facilities, student amenities and other support services.
3. Bridge classes’ courses are conducted for the students.

5.2 Efforts made by the institution for tracking the progression

1. No. of Students proceeded to PG = 30
2. No. of Students doing D.Ed  = 10
3. No. of Students joined in B.Ed.   = 20

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 400 | - | - | - |

5.3 (a) Total Number of students

 (b) No. of students outside the state

0

0

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| - | - |

|  |  |
| --- | --- |
| No | % |
| 400 | 100% |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 125 | 117 |  | 233 |  | 475 | 105 | 95 |  | 200 |  | 400 |

Demand ratio 2:1 Dropout %..4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

"Coaching For Entry Into Services" through teaching faculty,Career guidance, Employable & Communication Skills through JKC are imparted.

 No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

 -

 -

-

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

 -

 -

 -

 -

5.6 Details of student counselling and career guidance

Students are counselled on personality development, career guidance.

150

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|  01(MNCs) | 100 | 25 | 04 |

5.8 Details of gender sensitization programmes

1. Legal Literacy program organized by inviting Junior Principal Court Judge and Lawyers of Palakol.
2. Awareness program on Nirbhaya act and Anti – Ragging programme collaboration with police Department.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

\_

\_

15

 State/ University level National level International level

 No. of students participated in cultural events

\_

\_

\_

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

\_

\_

10

 Sports : State/ University level National level International level

\_

\_

\_

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | 05 | 5000 |
| Financial support from government  | 390 (Through Scholarships) | 6,09,600/- |
| Financial support from other sources | 30 (Vasuda Foundation) | 25,000/- |
| Number of students who received International/ National recognitions | \_ | \_ |

5.11 Student organised / initiatives

-

-

-

Fairs : State/ University level National level International level

-

-

-

Exhibition: State/ University level National level International level

03

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: :1. Women Toilets Repair

 2. Improved the Common Room facilities.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**

To inculcate social, ethical and cultural values among the rural women students of this Agro - based region through quality education and equip them with  the required skills to make them competent enough in the global context.

**Mission:**

 Leverage qualitative teaching-learning practices in evolving rural student’s community as confident, intelligent, skill trained humane and responsible citizens

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The updates in the curriculum are queried periodically with the BOS of the affiliated University

6.3.2 Teaching and Learning

IQAC monitors the teaching and learning process and insists on the use of ICT method in teaching in addition to the regular methods

6.3.3 Examination and Evaluation

Institution follows the formative and summative methods of evaluation. Evaluated scripts are given to students and their mistakes are discussed

6.3.4 Research and Development

1. Students are assigned research oriented study projects
2. Faculty are encouraged to present papers in the Seminars /Conferences/ Workshops.
3. Faculty are arranged to apply for Ph.D/Major/Minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Purchased Books & Journals.
2. NET facility is provided to Staff & Students.
3. Photo Copier is also available in the Library

6.3.6 Human Resource Management

Yes, Different Committees constituted under this provision

6.3.7 Faculty and Staff recruitment

1. Government of Andhra Pradesh recruit faulty through APPSC or Departmental promotion committee.
2. RJD recruits the Contract Faculty.
3. For Self-Finance courses, Guest faculty with minimum of 55% in PG are recruited by CPDC & Staff Council through Demo,interview after getting feedback from students.

6.3.8 Industry Interaction / Collaboration

Commerce department has linkages with LIC and local Banks.Guest lecturers are arranged by inviting persons from Local small scale industries.

6.3.9 Admission of Students

1. Publicity is done through
2. Erecting Banners/Flexis in the local junctions,
3. Scrolling in the Local TV
4. Awareness about the programs offered and facilities in the college is created in the students of the neighboring Jr.Colleges with the cooperation of the respective Principals.
5. Admission notification & prospectors are uploaded in the college website.
6. Admissions are taken as per the norms of the affiliating university and Govt of AP.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | Medical Reimbursement. House building loan, Reader’s & Conveyance allowances to the differently - abled.  |
| Non teaching | In addition to the Schemes available to teaching staff, festival advance is provided. |
| Students | Scholar Ships, endowment prizes, scribe facility to differently - abled during examinations, “Coaching for Entry Into Services" scheme of UGC, Remedial coaching. |

6.5 Total corpus fund generated

 Nil

√

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE ,Hyd,AP Academic Audit Committee  | Yes | Principal |
| Administrative |  \_ | AG , AP | Yes | Principal |

6.8 Does the University/ Autonomous College declare results within 30 days?

√

 For UG Programmes Yes No

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 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Subject experts from various colleges are invited by VC & held discussions on the examinations and model changes.
2. Final decision made after getting curriculum feedback from the Principals on the changed exam pattern.
3. Changes in the Examination pattern are as below for all subjects
4. 20 marks—internal
5. 80 marks -- external

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

 NA

6.11 Activities and support from the Alumni Association

Alumni gives feedback about the institution, faculty involved in academic planning & departmental, career guidance and counselling is done by the working alumni.

6.12 Activities and support from the Parent – Teacher Association

 Advising on the Student problems, faculties in the college

6.13 Development programmes for support staff

 Training to non teaching staff on using computers, Internet by the Department of Computers, LAN facility provided.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Planting saplings in the campus.
2. NSS & ECO club maintains the campus clean
3. Green audit is done annually.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 Functioning of the institution. Give details.

1. Organising Assembly in the Campus
2. Service to Man is Service to God

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 Beginning of the year.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

**1. Organising Assembly in the Campus**

**The Practice:** Weekly twice the college holds assembly for 15 minutes. The Physical Director oversees all the activities in the assembly. Students and Staff assemble in the college campus by 9-45 a.m. I is mandatory for all the students to attend the assembly in uniform except two days specified.

**2. Service to Man is Service to God**

**The Practice:** The institution need to develop Common Good Fund (CGF) with contributions both from the staff and the students. Certain rules and regulations are to be framed to govern the functioning of the fund as well as committee. The committee has to collect items like pre -owned garments, utensils, toys etc.besides purchasing fruits and eatable to be distributed. A visit to the orphanage /old age Homes/Homes for the differently abled occasionally by a class of students and the staff is to be planned. They distribute the items taken, spend time with the orphans, talk to them affectionately and play simple games with them spreading fun and joy to these destitute.

7.4 Contribution to environmental awareness / protection

 Environmental studies is a part of Curriculum for II year students

√

7.5 Whether environmental audit was conducted? Yes No

|  |  |
| --- | --- |
| Plan of Action | Action Taken Report |
| To increase the ICT based programs (PPTs, YouTube Programs etc) to enhance the quality of Education | New computers were purchased. Faculty were given training how to use and prepare PPTs and YouTube lessons. Students were very much interested in this mode of teaching. |
| To provide protected water to students by installing 2nd RO system with the assistance from UGC. | The 2nd RO System provided with UGC assistance worth Rs.86.000/- was installed. |
| To get better results as the new Semester System in CBCS was introduced by the Adikavi Nannaya University from 2015-16. | Students were adopted to the newly introduced Semester System at UG level by the Adikavi Nannaya University and yielded good results in I & II Semester in this academic year i.e. 2015-16.The final year students also yielded goal results under non semester system.  |
| To plan awareness program on meditation or yoga through NSS & WEC and skill training programme. | Staff appointed for meditation, Yoga, and Dance programmes for cultural activities through NSS.  |
| To encourage the faculty to participate in Seminars/ Workshops/ Conferences and present papers  | Most of the lecturers participated in different Workshops/Seminar/Conferences and presented papers in their respective subjects. One of the lecturer published his paper on promotion of Quality in higher education in thye international journal. |
| To plan University level Kabaddi selection trials, Coaching camp, Interuniversity participation & NSS mega camp. | Participated in University level Kabaddi selection trials, Interuniversity Games & NSS mega camp was held in Puskaras, the services were extended to piligrims of Godavari puskaras held in Abbirajupalem and Narasapur. |
| To purchase the Computers/Wi-Fi modems/Printers and the Public address System Equipment worth Rs.12 Lakh to improve the quality in Education for various departments with XII th Plan UGC funds. | An amount of Rs12 Lakh was spent towards purchase of Computers/Wi-Fi modems/Printers equipment to improve the facilities in Various departments in the college with UGC financial assistance under XIOI th plan grants. An amount of Rs.1.65 Lakh was spent for establishing public address system in order to avoid difficulties in communication. |
| To purchase e-journals, e-books and other needed Text Books for the library with an estimated expenditure of Rs.1, 30,000/- from UGC funds. | Purchase Books worth Rs.65, 000/- to the library and orders were placed for Journals/Magazines worth Rs.43, 000/-. |
| Meeting & Rallies on women sensitization through NSS, RRC, WEC. | AIDS awareness rally conducted through NSS,WEC & RRC two medical compare organization  |
| To make optimum utility of the Indoor Stadium in providing Physical fitness to the students. | Indoor Stadium was inaugurated in September 2015 by Honorable Rajyasabha MP. Smt.Thota Sitharamalakshmi, Local MLA. Hon. Dr. Nimmala Ramanaidu on this occasion an amount of 20 laksh donated by hon. M.P. Smt.Thota Sitharamalakshmito construct three additional class rooms.the college hosted university (Adi kavi Nannaya) inter collegate shuttle badminton tournament in the month of September 2015 |
| To plan an activity to increase mental ability | Conducted One month coaching on Chess |
| To send a proposal to organize a National Seminar on “Empowerment of Women Through Education” in the next academic Year | Proposal has been submitted to UGC, SERO, Hyderabad to organize a national Seminar on “Empowerment of Women Through Education” and approval yet to receive from the agency. But result is yet to be announced by UGC. |
| To organise more number of Job Melas through JKC  | Two Job Melas were organized through JKC during this academic year i.e. Ickya Global & Cadburry India Pvt.Ltd. and some of the students were selected for Jobs in different MNCs. |
| To go for NAAC reaccreditation (II Cycle)tentatively in the month of February or March. | The institution successfully completed ‘B’ Grade with 2.5 CGPA. |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**SWOC ANALYSIS**

**STRENGTHS:**

* The College is situated in the heart of the town and it is the first and only Govt. College for women in and around Palakole successfully running UG programs, imparting quality education and empowering Women with life and employable skills for the past 30 years.
* With its lush green patches of ground in the shadow of coconut trees, the college has a serene atmosphere and is fully secured by compound wall on all sides which induces good environment for teaching and learning.
* Acquired land of 2.61Acres with the charity of local philanthropists and gradually developed good infrastructure.
* Crossed 25years of milestone in its journey of serving poor rural women of the region imparting higher education and celebrated the Silver Jubilee Function on 22nd and 23rd of January,2007 with the then Hon’ble chief minister Dr.Y.S.Rajasekhar Reddy as the chief guest. He granted JKC to the college as a boon on that occasion.
* Separate Library Building, E-class room, seminar hall, four additional class rooms , Indoor Stadium, Gymnasium and Women’s Hostel with UGC and Govt. grants were acquired in its post NAAC period.
* Our’s is the only Govt. College in West Godavari District which has an Indoor Stadium and Gymnasium, Due to these facilities and the untiring efforts of Dept of Physical Education students are excelling in Sports and Games.
* Maintaining good results since its inception.
* Though the college is exclusively for women it organizes extension and outreach programs through NSS mega camps in nearby villages.
* We are proud to say that our college got B-Grade in cycle at successively got B-Grade with CGPA of 2.50 in the recently concluded NAAC Peer team visit on 3rd ,4th & 5th March 2016.

**WEAKNESSES:**

* 90% of students have Telugu as medium of instruction which hampers their career in the competitive. Majority of students are deprived of academic and financial support of the parents who are illiterate and from rural areas.
* Though Science courses were introduced in the post NAAC period, teaching and non-teaching staff are not allotte

**OPPORTUNITIES:**

* Higher Education
* Professional Courses
* Banking Sectors
* Railways
* Civil Services
* Business Concerns

 **CHALLENGES:**

Conduct of certificate courses cannot be fruitful because of the constraints

* Bus facility to and from nearby remote villages after a certain point of time is not available.
* Ignorance and illiteracy of the parents leads to their reluctance to send the children away from their native places for higher education and Jobs.
* A marriage before the completion of the Degree is a major hurdle.

**FUTURE PLANS FOR ACADEMIC YEAR 2016-17:**

* To further upgrade the academic standards after the compilation of 2nd cycle of accreditation.
* To continue semester system in this 2nd successive year at the UG level as per the UGC/University norms.
* To continue on gender based violence through extension lectures/seminars/workshops through WEC.
* To make optimum utility of the Indoor Stadium in providing Physical fitness to the students.
* To begin Constriction 2 of additional class rooms for which funds provided by the Smt.T.Seetaramalakshmi, MP to accommodate more number of students.
* To organize an awareness program on Kriya Yoga
* To invest UGC funds to acquire Books/Journals
* To extended e-Class room facility to all the students
* To organize skill development programs.
* To involve a local Doctor for giving health checkup and advice through Health club,WEC & NSS
* To purchase at least 10 computers with accessories to provide ICT facilities to every faculty member.
* Proposals were prepared to acquire needed facilities and equipment from the corporate institutions under corporate social responsibility.
* To organise more number of Job Melas through JKC
* To organize a National seminar on empowerment of women through education n in collaboration with centre for human rights, University of Hyderabad sponsored by UGC at the beginning of the next academic year
* To conduct awareness program on ‘SWATCH BHARAT ‘on prcoruty bases.

*Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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*To approach various agencies meant for women to organise skill- based trainings program.*

*Proposed to seak permission from the CCE and university start B.com (computers) as self – financed course.*

*Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*